Epic California Academy ("School") is committed to ensuring that public schools remain safe and accessible to all California residents, regardless of immigration status.

Responding to the Detention or Deportation of a Student's Family Member

The School shall encourage families and students to be prepared in the event that a family member is detained or deported. The School shall encourage families and students to:

- Know their emergency phone numbers;
- Know where to find important documentation such as birth certificates, passports, Social Security cards, doctors' contact information, medication lists, lists of allergies, etc.

The School shall permit students and families to update a student's emergency contact information as needed throughout the school year and to provide alternative contacts if a parent or guardian is not available.

The School shall ensure that families may include the contact information of an identified trusted adult guardian as a secondary emergency contact in the event a student's parent or guardian is ever detained.

The School shall communicate to families that the information provided on the emergency cards will only be used to respond to emergency situations – and will never be used for any other purpose.

The student's emergency card contact information is the information that shall be used in the event a student's parent or guardian is detained or deported by federal immigration authorities and the student must be released to an adult(s) designated on that card. Alternatively, the School shall release the student into the custody of any individual who presents a Caregiver's Authorization Affidavit on behalf of the student. The School shall only contact Child Protective Services if school staff are unsuccessful in arranging for timely care through the emergency contact information that the School has, a Caregiver's Authorization Affidavit, or other information or instructions conveyed by the parent or guardian.

Any attempt by a law-enforcement officer to access a school site or a student for immigration-enforcement purposes should be reported to the Bureau of Children's Justice in the California Department of Justice at BCJ@doj.ca.gov.